



Bangladesh Telecommunications Company  
Limited (BTCL)  
Head Office  
Telejogajog Bhaban, 37/E, Eskaton Garden,  
Dhaka-1000  
<http://www.btcl.gov.bd> । বিটিসিএল.বাংলা

**Record Number:** 14.33.0000.013.08.001.21.31

**Date:** 02 Apr 2024

**Office Order**

Mr. Anwar Parvez, Manager, NOC (Data & Internet), Mogbazar, Dhaka has been granted Earned Leave (Ex-Bangladesh) to go to Thailand for travel purposes for 7 (Seven) days with effect from 24-03-2024 or from the date of commencement of leave under the terms & conditions mentioned below:

1. This approval is applicable for single trip only;
2. The expenditure relevant to this visit will be borne by him;
3. Under no condition, the leave will be extended;
4. He will draw his usual pay and allowances from Bangladesh in local Currency;
5. He will be released from all his posts with local arrangements.
6. He must return to the country within the stipulated time & join his office.

This order is issued with the approval of the Managing Director, BTCL.

02-04-2024  
Sayeed Mahmud  
General Manager (HR-1 )  
0255141744 (Phone)  
[gm.hr1@btcl.gov.bd](mailto:gm.hr1@btcl.gov.bd)

**Record Number:**

**Date:** 02 Apr 2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Managing Director (Additional Charge ), Managing Director's Office, Bangladesh Telecommunications Company Limited (BTCL);
2. DMD (CA/ M&O/ SO/ Finance/ P&D), BTCL;
3. CGM, OTR, BTCL, Dhaka;
4. CGM, Customer Service, BTCL;
5. Immigration Officer, Hazrat Shahjalal International Airport Dhaka;
6. Controller of Foreign Currency, Bangladesh Bank, Dhaka.;
7. DGM (HR- 3 ), Bangladesh Telecommunications Company Limited (BTCL);
8. DGM (Pay and Allowance ), Bangladesh Telecommunications Company Limited (BTCL) and
9. Manager, DGM, NOC (Data & Internet), BTCL, CGM, Customer Service.



A handwritten signature in black ink, located on the right side of the page, above the printed name and title.

02-04-2024  
Sayeed Mahmud  
General Manager (HR-1 )